## Name Change Policy

**All Name corrections** that do not involve a change of itinerary are free of charge, regardless of whether the system synchronises the PNR-VCR automatically or a ticket reissue is required. However, this does not apply to any BT or IT fares issued via a travel agency or third party.

- **a)** Changing 1 to 3 letters or spaces in the first or last name; for example, HERNANDEZ/JESSICA for FERNANDEZ/YESSICA
- **b)** First and/or last names inverted; e.g. GARCIA MORA/ROSA MARIA for MORA GARCIA/MARIA ROSA
- **c)** Maiden vs. married name (may require a copy of the government-issued ID, as applicable); e.g. DEKELLER/MARIA for SANCHEZDEKELLER/MARIA

Name change fees are not exempt from the fare difference fee and/or change fee, which may be incurred for the flight, date, and/or route for modifying the itinerary. This fee must be charged with the corresponding process, including other applicable fees.